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Please ask for: Jan Thistleton
Our Ref: DN668543

Procurement Team
Peterborough City Council
Sand Martin House
Fletton Quays
Bittern Way
Peterborough PE2 8TY

Via Pro Contract

08 December 2023

Dear,

Invitation to Tender for DN668543 Childrens Home and Community Support Pseudo Dynamic Purchasing System (PDPS).
OJEU Contract Notice Reference Number 2023/S 000-017258

Thank you for taking part in the above procurement. Peterborough City Council ("the Council") has now evaluated all of the tenders it received for DN668543 Childrens Home and Community Support Pseudo Dynamic Purchasing System (PDPS).

On the basis of this evaluation, the Council is pleased to confirm that Living Plus Care Services Ltd has been successful, and the Council has decided to proceed to award a contract to appoint on the PDPS for Lots 1a and 1b, Lots 2a and 2b and Lot 3.

The Council will now be observing a ten-day standstill period before entering into any contract, in accordance with the requirements of regulation 87 of the Public Contracts Regulations 2015. This period will conclude at midnight on 18th December 2023. The Council shall then issue the contract at the conclusion of the standstill period, assuming that no challenge requiring a delay is made to the outcome of this procurement.

The expected commencement date of the contract, subject to the decision remaining unaltered as a result of any representations made during the standstill period, will be 1st February 2024.

Please find below a report detailing the scores obtained by Living Plus Care Services Ltd, against the Council's evaluation criteria, together with the reasons for the award of these scores.

The Council has relied upon all information conveyed within your Bid (including your completed SSQ and any documentation submitted alongside it) as being true and accurate. You must immediately notify the Council in writing if, at any time, that information changes or becomes inaccurate.

Furthermore, You will now need to register your organisation on Adam (sproc.net) in order to provide your due diligence information (as shown below).

1. Go to www.sproc.net
2. Click the 'Get Started' button, which is found under 'Register a New Supplier'
3. Complete the New Supplier Registration

Client Name is Cambridgeshire County Council, and the *Category* is 'Children's Home & Community Support'.
You will need to upload a copy of this Award Letter as part of your registration.
Please find below list of due diligence documents required:

- Public Liability Insurance certificate - £10,000,000
- Employers Liability Insurance certificate - £10,000,000
- Professional Indemnity Insurance certificate - £5,000,000
- Medical Malpractice Indemnity Insurance certificate - £5,000,000
- CQC registration certificate *(home care providers only)*
- Business Continuity Plan
- Safeguarding & Whistleblowing Policy
- Policy Checklist *(there is a template to complete on Adam)*
- Training Checklist *(there is a template to complete on Adam)*
- Recruitment and Selection Procedure
- Staff File Examples
- Late and Missed Calls Procedure
- Child (Client) Profile Example *(please ensure this is anonymous)*
- Children's Care Plan Example *(pleasure ensure this is a blank version)*
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Please submit your due diligence information by **Friday 5th January 2024**, where it will then be reviewed by Peterborough City Council, Cambridgeshire County Council and Adam (sproc.net). As the contract does not start until 1st February 2024, no referrals will be distributed until this date, or until your due diligence has been approved if after.

If you require further support relating to your registration, accreditation, or enrolment on the Adam system, then please do not hesitate to contact Adam (adam.projects@theaccessgroup.com).

Please note that before the contract is completed, the Council will not be liable for any costs (or any other commitment you may enter into) as a result of your taking part in this competition. Once the contract has been completed any liabilities of the Council for your costs will only be strictly as set out in the contract.

If you have any queries about the contents of this letter, please contact please contact Jan Thistleton, Senior Category Manager. Jan.thistleton@peterborough.gov.uk Tel 07984 004212

Feedback regarding your Bid can be found in the following table:

Criteria/Sub Criteria	Moderated Score	Weighting obtained by	Reasons for award of score

Quality	obtained by Living Plus Care Services Ltd	Living Plus Care Services Ltd	
Question 1	10	20%	An Excellent Response **Strengths:** Response details an outcome focussed approach with a focus on SMART outcomes. Cultural needs are considered and discussed. **Weaknesses:** None
Question 2	8	16%	A Good Response **Strengths:** Response is comprehensive in the areas covered with recruitment, training and feedback covered. **Weaknesses:** The response was lacking further detail on activities and community independence.
Question 3	8	12%	A Good Response **Strengths:** Response was broken down well and answer covered all areas of the question including the systems in place for managing demand. **Weaknesses:** Further details and examples could have been included in relation to duration of induction and regularity of supervisions.
Question 4	8	8%	A Good Response **Strengths:** A very well laid out and clear response with detailed information on the feedback loop and communication. **Weaknesses:** More information and detail on accessibility could have supported the provider's answer.
Question 5	6	3%	A Satisfactory Response **Strengths:** Tangible examples provided within the response with good focus on workshops, advisor groups, staff training, continuous improvement, feedback and processes. **Weaknesses:** No specific accessibility for children discussed. Very little information on gathering feedback and then what is done with that feedback. Very little mention of children and how to involve them in the process.

Question 6	4	2%	A Partially Satisfactory Response **Strengths:** Response is laid out well and easy to understand. The impact is considered and reasons for why things are done in a particular way are included. **Weaknesses:** Response provided is quite high level and does not establish what the provider is doing from a process perspective. There was no link back to the delivery model.
Question 1 Lots 1a and 1b	6	15%	An Satisfactory Response **Strengths:** Information on two contracts/DPS provider is currently part of as well as a brief overview and the value. **Weaknesses:** One of the examples given was in relation to supported living which was not relevant to the question.
Total Score Lots 1a and 1b	**50**	**76%**	**Threshold 60% Questions 1-6 plus Q1 Lots 1a and 1b = Total score**
Question 1 Lots 2a and 2b	8	20%	A Good Response **Strengths:** Contract example provided related to CYP and disability specifically. The amount of detail provided was good. **Weaknesses:** A more specific example that included an individual's package would have been beneficial.
Total Score Lots 2a and 2b	**52**	**81%**	**Threshold 60% Questions 1-6 plus Q1 Lots 2a and 2b = Total score**
Question 1 Lot 3	8	16%	A Good Response **Strengths:** Example provided on the existing contract was good and provider seems well established in delivering HLFS. **Weaknesses:** A case study would have supported the answer provided. Contract example could have been discussed in further detail.
Question 2 Lot 3	10	5%	An Excellent Response **Strengths:** A strong response to the question that covered all required areas. Answer was well laid out, clear and easily understood. **Weaknesses:** None
Total Score	**62**	**82%**	**Threshold 60%**

Lot 3			**Questions 1-6 plus Q1 and 2 Lot 3 = Total score**

Yours sincerely,

J Thistleton

Jan Thistleton
Senior Category Manager
Peterborough City Council