Southend-on-Sea City Council
Executive Director (Finance and Resources): Joe Chesterton
Civic Centre, Victoria Avenue, Southend-on-Sea, Essex SS2 6ER
01702 215000
www.southend.gov.uk

Our ref: DN663404
Date: 29th August 2023

Sent by portal

Dear,

Tender for the Provision of an Approved Provide List (APL) for the Provision of Community Based Services - Lot 1 Supported Living with Outreach Services & Lot 2 Supported Living without Outreach Services

Thank you for your tender submission relating to the procurement named above. We have now evaluated all tenders received.

I am writing to advise you that you have been successful in passing the online Supplier Questionnaire and the Technical Questionnaire and as instructed in Section A – ITT, you are invited to give a 5-minute presentation in-person, at the Civic Centre, Victoria Avenue, Southend-on-Sea, Essex, SS2 6ER. The presentation will be given to a selection of service users, their carers, family members and members of the Councils Commissioning Team.

There are two dates for the presentation, either the 6th or 8th September 2023. Please choose which date is the most suitable and we will try and accommodate your choice. Please email your preference to AdultCommissioning@Southend.gov.uk by Friday 1st September 2023. If you require a screen in which to project you presentation, please let us know. Otherwise, you can use any other sort of visual aid, handouts, pictures etc.

During the presentation, you will be required to address the following:-

Meaningful activities
Please describe how your service will ensure that individuals can be supported to do activities that are meaningful for them, including accessing their local community (you may use a case study example if you feel that this reinforces your response and evidences what you have learnt from your approach):

We are looking for a service that will:

- Respond to individuals interests, wishes, personal aims and aspirations
- Be responsive to the inclusion agenda

The response should demonstrate:

- How staff will engage individuals in decisions about activities
- How staff will identify an individual's strength/interest and support them to pursue activities that are meaningful to them
- How the service will support mentoring, volunteering and employment opportunities.

Breakdown of Scores

Supplier Questionnaire:

This was a pass or fail section, and you passed all of the sections.

Technical Questionnaire (100% of total score):

The scores awarded by the evaluation panel to your proposal are set out below:

Criteria	Question Weighting	Your score	Maximum Obtainable Score	Your Total Weighted Score
Technical Question 1	20%	2	5	8%
Technical Question 2	20%	2	5	8%
Technical Question 3	25%	3	5	15%
Technical Question 4	20%	2	5	8%
Technical Question 5	15%	3	5	9%
Total Score				48%

Thank you for your interest in this procurement & we look forward to working with you.

Yours sincerely



Michelle McMenemy
Senior Procurement Advisor
Southend-on-Sea City Council